

JOB SPECIFICATION

Field Studies Tutor/Instructor

Purpose

To be an active member of the staff team, delivering high quality courses thus providing enhancing experiences to clients and colleagues alike.

Responsible to

The Chief Instructor/ Field Studies Co-ordinator

Responsible for

Clients within your care
Voluntary and work experience staff

Outline of Roles & Responsibilities

1. Prepare and deliver activity/training sessions
2. Prepare and deliver Field Study programmes at Key stage, AS and A2 levels.
3. Contribute to the development and success of Field Studies within the Centre.
4. Contribute to the upkeep and monitoring of activity equipment.
5. Develop yourself and others through seeking and giving constructive feedback.
6. To work within the values of the organisation.
7. Ensure a high standard of health and safety is maintained at all times.
8. Provide duty cover on a rota basis
9. Ensure high levels of safety are maintained when clients are being transported on activities.